

**EAST ORANGE SCHOOL DISTRICT  
DIONNE WARWICK INSTITUTE**

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*Proud Member of "The Leader in Me" Schools*

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Mr. AbdulSaleem Hasan

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**Principal**

Dr. Passion Moss-Hasan

**Assistant Principal**

Ms. Elizabeth Kelly

**Greetings Parents/Guardians:**

As you are aware, the East Orange Board of Education determined that we will work on a hybrid schedule. Currently, teachers are required to work in-person for two days a week and remotely for three days. Also, specified special education students have returned for two days in-person instruction, while the remaining students continue to work from home. However, on **Monday, October 19, 2020** all prekindergarten students will be returning for two days of in-person instruction as well. This gradual process will afford central office leadership the opportunity to assess whether our school district is prepared to safely transition to the next phase of the re-entry plan.

While Team Warwick sympathizes with all who may be leery of allowing their student leaders to return due to health interests, we want you to know that we have taken precautions to ensure that health and safety is our primary concern. With that stated, please note that all staff and student leaders will have their temperature checked before entering the building daily. Additionally, parents and unannounced visitors are not allowed into the building at this time, so as to prevent unnecessary contact with students. The next phase of our plan will commence on **Monday, October 19, 2020**; whereby prekindergarten scholars will enter and exit the building through door number eleven, which is located in the playground area of the building. Teacher Assistants will guide all student leaders to the temperature checkpoint and then to their designated classrooms. All parties will also be required to wash their hands and use hand sanitizer periodically throughout the day.

At this juncture, in-person classes for prekindergarten will take place every **Monday and Tuesday from 8:30am-2:50pm**. Wednesday- Friday will remain the same for our remote and virtual schedule. Breakfast and lunch will be served on both in-person days. Scholars are expected to wear their uniforms for in-person and virtual classes daily. To all prekindergarten parents, on in-person days, please send in a change of clothes to keep in the classroom. Furthermore, please provide your child(ren) with at least 2 masks for in-person days along with one fitted sheet and a blanket that will remain at school. The teachers will wash sheets and blankets weekly.

It is imperative that we all work together to make this transition as seamless as possible. Please note that Team Warwick will still be responsible for providing virtual instruction simultaneously; therefore, if any member of your household becomes infected with the COVID-19 virus, we ask that you inform us immediately and keep your child (ren) home for the mandated (14) day quarantine period. They will still be able to log on remotely and engage in instruction, as long as health restrictions do not impair their ability to participate. Administration will continue to keep you informed of updates and modifications. Please stay tuned in via our social media outlets and Class Dojo.

Please find below a few precautions we will implement to ensure a safe and healthy environment. As always, we thank you for entrusting us with your Scholarly Leaders, as we all face this national crisis with courage and optimism!

*"Developing Leaders One Student at a Time"*

### Healthy Environment Precautions

- We will not combine or mix groups throughout the day.
- Groups will stay 6 feet away from each other in shared spaces.
- Cots/mats will be sanitized daily.
- Sheets/blankets will be kept in individual zip-lock bags and washed weekly.
- Items in the classroom will be cleaned and disinfected throughout the day.
- All classrooms will remain separated to reduce the number of children in one area.
- Staff will have access to hand-washing sinks, anti-bacterial hand sanitizer and disposable gloves and use them as needed.
- Staff will wash/scrub their hands and children's hands regularly throughout the day.
- At this time no book bags will be needed.

### Meals/Snacks

- All snacks must be individually wrapped.
  - Breakfast and lunch will be provided.
  - Please send water bottle with scholars daily.
- Also please note that all Pre-K students must have their mandatory Influenza shot by **November 30, 2020** and a copy must be submitted to our school nurse.

Authentically yours,

Dr. Passion Moss-Hasan, Principal  
Ms. Beth Kelly, Assistant Principal

